

# POLICY

2015 1332  
By-Laws

**SUBJECT: DUTIES OF THE VICE-PRESIDENT OF THE BOARD OF  
EDUCATION**

The duties of the Vice-President shall be:

- a) To preside at all meetings in the absence of the President;
- b) By resolution of the Board, to sign documents in case of absence or disability of the President.
- c) To set agendas with the Board President and Superintendent.
- d) To perform such other duties as may be prescribed by the Board.

The Board of Education may, in its discretion, elect one of its members Vice-President who shall have the power to exercise the duties of the president in case of the absence or disability of the president. In case of vacancy in the office of the president, the Vice-President shall act as president until a president is elected.

Education Law Sections 1701,1720(2)

Revisions Adopted: November 23, 2015